

PROPERTY ASSESSMENT FORM (located at <http://www.wellingtonfl.gov>)

To insure a buyer receives a clear title on the property being purchased, a "Property Assessment Form" must be completed. Failure to do this may result in delays at closing or unpaid balances by the seller being transferred to the buyer or a lien being filed on the property.

A processing fee of **\$35.88** must accompany each request. You may fax a request to **561-791-4045**, e-mail a request to property@wellingtonfl.gov, or mail in your request. Please enclose your payment information with requests as applicable (credit card information must be provided for faxed or e-mailed requests). Information should be requested 7 to 10 days prior to closing, **no sooner**. *All completed assessments will be e-mailed only. Please include your e-mail address below. It will not be processed if an e-mail is not provided.*

TO BE COMPLETED BY CLOSING AGENT

Date _____

Agents Name _____ Phone No. _____

Agents Address _____

Property Description: PCID No. _____

Subdivision _____ Lot _____ Block _____

Property Address _____

Sellers Name _____ Buyers Name _____

Closing Date _____ Buyers Address _____

We are going **GREEN!**
All completed assessments will be e-mailed only.
E-Mail Address (Required):

PAYMENT OPTION: Check VISA/MC/DS/AMEX
Card Holders Name _____
Account # _____
Exp. Date _____

NOTE: IF THIS IS A VACANT LOT, PLEASE BE SURE TO SEND A COPY OF THE WARRANTY DEED UPON CLOSING.

Any questions on Water/Sewer/Standby, Code Enforcement, Wall Assessments, and/or Open Building Permits please call (561) 791-4000

TO BE COMPLETED BY WELLINGTON

The following assessments are due:

Water /Sewer _____ as of _____

Wall Assessment _____ as of _____

Code Enforcement Board _____ as of _____
(Violation of Village code)

Open Building Permits NO YES Permit #'s _____ Description _____
(Building Code Violations)

Current Total Due _____

Completed by: _____ Date: _____