

WINDOW / DOOR / SHUTTER CHECKLIST FORM – (CONTINUED)

Opening # <small>(Numerical ONLY)</small>	Wind Zone	Window & Door Type	Opening Dimensions (W x H)	Bedroom Egress Required	Required Design Pressures		Pressures listed on Product Approval		Product Approval #
					+	-	+	-	
11	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
12	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
13	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
14	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
15	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
16	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
17	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
18	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
19	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
20	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
21	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
22	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
23	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
24	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
25	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
26	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
27	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
28	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
29	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
30	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
31	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
32	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
33	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
34	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
35	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					

Additional Openings Needed on Continued Pages

WINDOW / DOOR / SHUTTER CHECKLIST FORM – (CONTINUED)

Opening # <small>(Numerical ONLY)</small>	Wind Zone	Window & Door Type	Opening Dimensions (W x H)	Bedroom Egress Required	Required Design Pressures		Pressures listed on Product Approval		Product Approval #
					+	-	+	-	
36	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
37	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
38	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
39	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
40	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
41	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
42	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
43	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
44	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
45	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
46	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
47	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
48	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
49	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
50	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
51	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
52	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
53	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
54	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
55	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
56	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
57	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
58	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
59	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					
60	<input type="checkbox"/> 4 <input type="checkbox"/> 5			<input type="checkbox"/> Yes					

Additional Openings Needed on Continued Pages

POLICIES & PROCEDURES FOR WINDOWS, DOORS AND SHUTTERS

The information provided herein serves to assist permit holders in understanding building code and building division policies effecting building permits. Please contact the building division before commencing work if there are questions regarding code requirements.

REPLACEMENT WINDOW/DOOR INSPECTION PROCESS

Effective July 1, 2013

Upon receipt of the permit for Window and/or Door replacement, the following steps must be followed:

1. On the day of intended installation, schedule a "Window Buck" inspection. The morning of the scheduled inspection, contact the building department, between 7:00 and 7:30 am to obtain an approximate time to meet the inspector at the site.
2. Have at least one (1) window/door and sill removed from the opening for the inspector to perform an "in-progress" buck installation. The inspector will determine if the existing bucks and sills are sufficient or if new bucks and sill fill is required to meet the requirements of the respective Notices of Acceptance/Product Approval. The inspector will also determine and advise, depending on the size and scope of the project, if additional inspections will be required prior to final inspection.
3. Proceed with the installation of the window(s)/door(s), including replacement of bucks and filling of sills (as required). **Do not install any snap-on type covers, if fasteners will be hidden from view, until final inspection has been approved.**
4. Take DETAILED photographs of each opening, numbered per the approved plan layout. The photos should clearly show the installed bucks will meet the requirements of the Notice of Acceptance/Product Approval. Photos should also clearly show the sills have been sufficiently filled to fully support the frames and provide protection from air infiltration and wind driven rain.
5. Schedule the final inspection and provide photos and signed "Window/Door Buck Affidavit."

Photos that are not sufficient in number and detail will not be accepted and may result in the Windows/Doors being removed in order to complete the buck inspection.

*****ENGINEER LETTERS WILL NOT BE ACCEPTED
WITHOUT PRIOR APPROVAL OF THE BUILDING OFFICIAL.*****

IMPORTANT REQUIREMENTS FOR EXISTING EGRESS WINDOWS

FLORIDA BUILDING CODE 7th EDITION, RESIDENTIAL SECTION R310 EMERGENCY ESCAPE AND RESCUE OPENINGS

R310.1 - Emergency escape and rescue required.

- Every sleeping room shall have at least one operable emergency escape and rescue opening.
- Emergency escape and rescue openings shall have a sill height of not more than 44 inches (1118 mm) above the floor in accordance with Section R310.2.2.
- Emergency escape and rescue openings shall open directly into a public way, or to a yard or court that opens to a public way or into a screen enclosure, where a screen door is provided leading away from the residence.
- EXCEPTION (PER FLORIDA BUILDING CODE 7th EDITION, EXISTING SECTION 702.5.)
 - **702.5 Emergency escape and rescue openings:**
 - Where windows are required to provide emergency escape and rescue openings in Group R-2 and R-3 occupancies and one and two-family dwellings and townhouses regulated by the Florida Building Code, Residential, replacement windows shall be exempt from the requirements of Sections 1030.2, 1030.3 and 1030.5 of the Florida Building Code, Building and Sections R310.2.1 and R310.2.3 of the Florida Building Code, Residential accordingly, provided the replacement window is the manufacturer's largest standard size window that will fit within the existing frame or existing rough opening. The replacement window shall be permitted to be of the same operating style as the existing window or a style that provides for an equal or greater window opening area than the existing window. Window opening control devices complying with ASTM F2090 shall be permitted for use on windows required to provide emergency escape and rescue openings

R310.1.1 - Operational constraints. Emergency escape and rescue openings shall be operational from the inside of the room without the use of keys, tools or special knowledge.